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National Vocational Certificate Level 4





#### Published by

National Vocational and Technical Training Commission Government of Pakistan

#### Headquarter

Plot 38, Kirthar Road, Sector H-9/4, Islamabad, Pakistan www.navttc.org

#### Responsible

Director General Skills Standard and Curricula, National Vocational and Technical Training Commission National Deputy Head, TVET Sector Support Programme, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Layout & design SAP Communications

#### Photo Credits TVET Sector Support Programme

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This document has been produced with the technical assistance of the TVET Sector Support Programme, which is funded by the European Union, the Federal Republic of Germany and the Royal Norwegian Embassy and has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ). The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in close collaboration with the National Vocational and Technical Training Commission (NAVTTC) as well as provincial Technical Education and Vocational Training Authorities (TEVTAs), Punjab Vocational Training Council (PVTC), Qualification Awarding Bodies (QABs)s and private sector organizations.

Document Version November, 2019 Islamabad, Pakistan



CBT CURRICULUM

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# Introduction

#### Definition/ Description of the training program for Automotive Mechatronics Lev-4

Automotive Mechatronics field is in demand across the country and abroad. Mechatronics combines principles of mechanics, electronics and computing to improve technical systems and to create new equipment with built-in 'artificial intelligence'. In this qualification, trainees will maintain fuel control system, emission control system, conserve power transmission system and service comfort and safety system. Trainees will be learned to maintain controlled electrical & electronic system, network system and hybrid system. They will also be learned to establish & maintain the occupational health & safety system, perform advanced communication and perform remedial measures at work, by which they will be able to work in a safe & professional environment.

#### Purpose of the training program

The purpose of the Automotive Mechatronics course is to engage young people with a program of development that will provide them with the knowledge, skills and understanding to start this career in Pakistan. Upon completion of this qualification, trainees will be ready to join the workforce with a healthy number of options in Automobile industry.

#### Overall objectives of training program

The overall objectives of the Automotive Mechatronics program are:

- Managing an Automobile Workshop (technically and economically)
- Selecting tools and equipment used to maintain fuel control system, emission control system, service comfort & safety system and hybrid system
- Selecting tools, equipment's and consumables accurately according to Job specification
- Sequencing the different stages of preparation, diagnosis and maintenance
- Working safely and professionally

#### Competencies to be gained after completion of course

At the end of the course, the trainee must have attained the following competencies:

- 1. Contribute to Work Related Health and Safety (WHS) Initiatives
- **2.** Analyze Workplace Policy and Procedures
- **3.** Perform Advanced Communication

- 4. Develop Advance Computer Application Skills
- **5.** Manage Human Resource Services
- 6. Develop Entrepreneurial skills
- 7. Maintain Fuel Control System-II
- 8. Maintain Emission Control System
- **9.** Conserve Power Transmission-II
- 10. Service Comfort and Safety System-II
- 11. Perpetuate Controlled Electrical & Electronics System-II
- 12. Maintain Network System
- 13. Maintain Hybrid System

### Possible available job opportunities available immediately and later in the future

After completing the Automotive Mechatronics course, the certified candidates are employed in automobile industry. Experienced technicians may advance through promotions with the same employer or by moving to more advanced positions with other employers. They can become:

- Automobile Technicians
- Spare Parts Dealers
- Supervisors
- Managers

Some experienced Automotive Mechatronics technicians achieve a highly respected level of salaries. There are good prospects for travel both within Pakistan and abroad. The employment outlook in this occupation will be influenced by a wide variety of factors including:

- Trends and events affecting overall employment (especially in the Automobile industry)
- Location in Pakistan
- Employment turnover(work opportunities generated by people leaving existing positions)
- Occupational growth (work opportunities resulting from the creation of new positions that never existed before)
- Size of the industry
- Flexibility of the applicant (concerning location and schedule of work).

### Trainee entry level

Entry for assessment for this qualification is open. However, entry into formal training institute for this qualification is that the person having National Vocational Certificate level 3, in "Automotive Mechatronics".

#### Minimum qualification of trainer

B-Tech (Hons) / B.Sc. Eng. Tech. with 3 years relevant experience; or

Diploma of Associate Engineer (DAE) with 8 years relevant work experience; or

He/she should hold or be working towards a formal teaching qualification.

Other formal qualifications in the automobile industry would be useful in addition to the above.

#### **Recommended trainer: trainee ratio**

The recommended maximum trainer: trainee ratio for this program is 1 trainer for 20 trainees

#### Medium of instruction i.e. language of instruction

Instructions will be in Urdu/English/Local language.

### Duration of the course (Total time, Theory & Practical time)

This curriculum comprises 13 modules. The recommended delivery time is 600 hours. Delivery of the course could therefore be full time, 5 days a week, for 6 months. Training providers are at liberty to develop other models of delivery, including part-time and evening delivery.

The full structure of the course is as follows:

Module	Theory hours	Workplace hours	Total hours
Module	Theory hours	Workplace hours	Total hours
Module 1: Contribute to Work Related Health and Safety (WHS) Initiatives			30
Module 2: Analyze Workplace Policy and Procedures			30
Module 3: Perform Advanced Communication			30
Module 4: Develop Advance Computer Application Skills			40
Module 5: Manage Human Resource Services			20
Module 6: Develop Entrepreneurial skills			30
Module 7: Maintain Fuel Control System-II	09	41	50
Module 8: Maintain Emission Control System	08	32	40
Module 9: Conserve Power Transmission-II	15	45	60
Module 10: Service Comfort & Safety System-II	06	34	40
Module 11: Perpetuate Controlled Electrical & Electronic System-II	12	48	60

Module	Theory hours	Workplace hours	Total hours
Module 12: Maintain Network System	10	40	50
Module 13: Maintain Hybrid System	06	44	50

#### Sequence of the modules

This qualification is made up of 13 modules. A suggested distribution of these modules is presented overleaf. This is not prescriptive and training providers may modify this if they wish.

Module 7: Maintain Fuel Control System-II; covers various aspects related to maintain fuel control system for GDI, CRDI and eco-idle. Module 8: Maintain Emission Control System; is relating to a series of chemical reactions, sensors and vacuum control solenoids function. Module 9: Conserve Power Transmission-II; is regarding to perform diagnosis of CVT, maintain Continuous Variable Transmission (CVT) system and perform road test to check performance of CVT. Module 10: Service Comfort & Safety System-II; is relating to understand the parameters of cruise control system and supplemental restraint system (SRS). Module 11: Perpetuate Controlled Electrical & Electronic System-II; is about to analyze exhaust gas operation, Exhaust gas recirculation system adjustment and to perform regeneration process of diesel system. Module 12: Maintain Network System; covers to locate navigation CAN device, remove & refit LCD, usage of multi meter, usage of soldering iron. Module 13: Maintain Hybrid System; is regarding to maintain Series, Parallel, and Series-Parallel Hybrid vehicles including their sensors, power control module, generator motors, batteries and power split units.

6 modules are generic and need to be delivered in parallel. This is illustrated in the distribution table.

Each module covers a range of learning components. These are intended to provide detailed guidance to teachers (for example the Learning Elements component) and give them additional support for preparing their lessons (for example the Materials Required component). The detail provided by each module will contribute to a standardized approach to teaching, ensuring that training providers in different parts of the country have clear information on what should be taught. Each module also incorporates the industrial demand of Pakistan that make this qualification unique to Pakistan's industry needs.

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The distribution table is shown below:

Module 1:	Module 7:	Module 11:	Module 4:
Contribute to Work Related Health and Safety (WHS)	Maintain Fuel Control System-II 50 hours	Perpetuate Controlled Electrical & Electronic System-II	Develop Advance Computer Application Skills 40 hours
milatives		60 hours	
30 hours			
Module 2:	Module 8:		Module 5:
Analysis Workplace Policy and Procedures	Maintain Emission Control System		Manage Human Resource Services
	40 hours		20 hours
30 hours			

	Module 9:	Module 10:	
	Conserve Power Transmission-II	Service Comfort & Safety System-II	
	60 hours	40 hours	
Module 3:	Module 12:	Module 13:	Module 6:
Perform Advanced Communication	Maintain Network System	Maintain Hybrid System	Develop Entrepreneurial skills
	50 hours		
30 hours		50 hours	30 hours

# Summary – overview of the curriculum

Module Title and Aim	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules
Module 1 : Contribute to Work Related Health and	LU 1: Contribute to initiate work-related health and safety			
Safety (WHS) Initiatives	measures			
<b>Aim:</b> The aim of this module is to develop advanced	LU 2: Contribute to establish work-related health and safety measures			30 Hrs
knowledge, skills and understanding to contribute to	LU 3: Contribute to ensure legal requirements of WHS measures			
work related health and safety (WHS) initiatives	<b>LU 4:</b> Contribute to review WHS measures <b>LU 5:</b> Evaluate the organization's WHS system			
Module 2 : Analyze workplace policy and	LU 1: Manage work timeframes			
procedures	LU 2: Manage to convene meeting			
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to analyze workplace policy and procedures	<ul> <li>LU 3: Decision making at workplace</li> <li>LU 4: Set and meet own work priorities at instant</li> <li>LU 5: Develop and maintain professional competence</li> <li>LU 6: Follow and implement work safety requirements</li> </ul>			30 Hrs
Module 3 : Perform Advanced Communication	LU 1: Demonstrate professional skills			
<b>Aim:</b> The aim of this module is	LU 2: Plan and Organize work			
to develop advanced knowledge, skills and understanding to perform advanced communication	LU 3: Provide trainings at workplace			30 Hrs

Module Title and Aim	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules
Module 4 : Develop Advance Computer Application Skills	LU 1: Manage Information System to complete a task			
<b>Aim:</b> The aim of this module is	LU 2: Prepare Presentation using computers			
to develop advanced knowledge, skills and understanding to develop advance computer application skills	<b>LU 3:</b> Use Microsoft Access to manage database <b>LU 4:</b> Develop graphics for Design			40 Hrs
Module 5 : Manage Human	LU 1: Determine strategies for delivery of human resource			
Resource Services	services			
Aim: The aim of this module is to develop advanced	LU 2: Manage the delivery of human resource services			
understanding to manage	LU 3: Evaluate human resource service delivery			20 Hrs
numan resource services	LU 4: Manage integration of business ethics in human resource practices			
Module 6 : Develop Entrepreneurial Skills	LU 1: Develop a business plan			
<b>Aim:</b> The aim of this module is	LU 2: Collect information regarding funding sources			
to develop advanced	LU 3: Develop a marketing plan			30 Hrs
knowledge, skills and understanding to Develop Entrepreneurial Skills	LU 4: Develop basic business communication skills			

Module Title and Aim	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules
Module 7: Maintain Fuel	LU 1: Maintain Gasoline Direct Injection (GDI)			
Control System-II	LU 2: Maintain Common Rail Direct Injection (CRDI)		41 Hrs	50 Hrs
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to maintain fuel control system	LU 3: Maintain Eco-idle System	09 Hrs		
Module 8: Maintain Emission Control System	LU 1: Analyze Exhaust Gas Operation LU 2: Adjust Exhaust Gas Recirculation (EGR) System LU 3: Perform Re-generation Process for Diesel System	08 Hrs	32 Hrs	40 Hrs
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to maintain emission control system				
Module 9: Conserve Power Transmission-II	<b>LU 1:</b> Perform Diagnosis of CVT with OBD-II <b>LU 2:</b> Maintain Continuous Variable Transmission (CVT) system	15 Hrs	45 Hrs	60 Hrs
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to conserve power transmission	LU 3: Perform Road Test to check performance of CVT			

Module Title and Aim	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules
Module 10: Service Comfort & Safety System-II Aim: The aim of this module is to develop advanced knowledge, skills and understanding to service comfort & safety system	LU 1: Check Cruise Control System LU 2: Maintain Supplementary Restraint System (SRS)	06 Hrs	34 Hrs	40 Hrs
Module 11: Perpetuate Controlled Electric & Electronic System-II	LU 1: Service Controlled Wiper & Washer System LU 2: Repair Electric Power Steering (EPS) System LU 3: Test Function of Sensors	12 Hrs	48 Hrs	60 Hrs
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to perpetuate controlled electric & electronic system				
Module 12: Maintain Network System	LU 1: Verify Navigation System LU 2: Maintain Control Area Network (CAN) System LU 3: Verify electric Parking System	10 Hrs	40 Hrs	50 Hrs
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to maintain network system				

Module Title and Aim	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules
Module 13: Maintain Hybrid System	LU 1: Maintain Series Hybrid LU 2: Maintain Parallel Hybrid LU 3: Maintain Combined Hybrid System	06 Hrs	44 Hrs	50 Hrs
<b>Aim:</b> The aim of this module is to develop advanced knowledge, skills and understanding to maintain hybrid system				



Module-1 CBT CURRICULUM National Vocational Certificate Level 4

# Modules

### Module 1: Contribute to Work Related Health and Safety (WHS) Initiatives

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to contribute to work related health and safety (WHS) Initiatives.

Duration:	30 Hrs	Theory:	Hrs	Pra	actical:	Hrs
Learning Unit	Learning Outcomes	Learning Elements		Duration	Materials Required	Learning Place
LU 1: Contribute to initiate work-	The trainee will be able to:					
and safety	Compile database on					
measures	work-related health and					
	safety					
	Identify measures that					
	address legal obligations.					
	Consult with individuals/					
	parties to formulate					
	measures and initiatives					
	Consult with					
	individuals/parties to					
	identify factors impacting					
	on work-related health and					
	safety					
	Participate in consultative					

meetings.				
The trainee will be able to:				
Assist in planning of work-				
related health and safety				
measures				
Contribute to the				
development of work-				
related health and safety				
measures				
Identify to implement work-				
related health and safety				
measures i.e.				
<ul> <li>resourcing</li> </ul>				
requirements,				
<ul> <li>timelines</li> </ul>				
<ul> <li>responsibilities</li> </ul>				
Assist to implement work-				
related health and safety				
measures and initiatives				
i.e.				
<ul> <li>scheduling</li> </ul>				
liaison				
	meetings. The trainee will be able to: Assist in planning of work- related health and safety measures Contribute to the development of work- related health and safety measures Identify to implement work- related health and safety measures i.e. • resourcing requirements, • timelines • responsibilities Assist to implement work- related health and safety measures and initiatives i.e. • scheduling • liaison	meetings.         The trainee will be able to:         Assist in planning of work-related health and safety measures         Contribute to the development of work-related health and safety measures         Identify to implement work-related health and safety measures i.e.         • resourcing requirements,         • timelines         • responsibilities         Assist to implement work-related health and safety measures i.e.         • timelines         • responsibilities         Assist to implement work-related health and safety measures and initiatives i.e.         • scheduling         • liaison	meetings.         The trainee will be able         to:         Assist in planning of work-         related health and safety         measures         Contribute to the         development of work-         related health and safety         measures         Identify to implement work-         related health and safety         measures i.e.         • resourcing         requirements,         • timelines         • responsibilities         Assist to implement work-         related health and safety         measures i.e.         • timelines         • responsibilities         Assist to implement work-         related health and safety         measures and initiatives         i.e.         • scheduling         • liaison	meetings.

ľ	<ul> <li>administering</li> </ul>			
ľ	resources			
	communication			
LU 3: Contribute	The trainee will be able			
to ensure legal	to:			
WHS measures	Identify WHS legar			
ľ	requirements			
ľ	Apply knowledge of all			
ľ	aspects of WHS measures			
ľ	to			
ľ	Consultation			
ļ	<ul> <li>workplace policies</li> </ul>			
ľ	<ul> <li>participation</li> </ul>			
ľ	processes			
ľ	Ensure, WHS measures			
l l	are in accordance with legal requirements			
		<u> </u>		
to review WHS	to:			
measures	Develop effective practices			
ľ	to review work-related			
ľ	health and safety			
l l	measures			
LU 4: Contribute to review WHS measures	Ensure, WHS measures are in accordance with legal requirements The trainee will be able to: Develop effective practices to review work-related health and safety measures			

	Assist individuals and		
	parties related to WHS		
	measures in following		
	activities		
	<ul> <li>preparing reports</li> </ul>		
	<ul> <li>communicating</li> </ul>		
	review		
	evaluating outcomes		
LU 5: Evaluate	The trainee will be able		
the organization's	to:		
WHS system	Assess ongoing		
	compliance with OHS		
	(Occupational Health and		
	safety)		
	Take feedback from		
	concerned persons		
	regarding WHS measures.		
	Assess the overall		
	effectiveness of WHS		
	management practices		
	Assist the development		
	process of WHS measures		
	in following ways		

<ul> <li>Suggest</li> </ul>		
amendments		
Document		
amendments		
Implement		
amendments		
Take feedback from		
concerned persons		
regarding WHS measures.		
Communicate improvements in WHS Measures		



Module-2 CBT CURRICULUM National Vocational Certificate Level 4

## Module 2: Analyze Workplace Policy and Procedures

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to analyze workplace policy and procedures.

Duration:	30 Hrs	Theory:	Hrs	Pra	actical:	Hrs
Learning Unit	Learning Outcomes	Learning Elements		Duration	Materials Required	Learning Place
LU 1: Manage work timeframes	The trainee will be able to:					
	Complete work tasks					
	within deadlines in					
	according to order of					
	priority					
	Supervisors are informed of any delays in work times or projects					
LU 2: Manage to convene meeting	The trainee will be able to:					
	Develop agenda in line					
	with meeting purpose					
	Select participants and					
	notify them accordingly					
	Carryout meeting					
	arrangements according					

	to the time		
	Record the minutes of the meeting		
LU 3: Decision making at workplace			
LU 4: Set and meet own work priorities at instant	The trainee will be able to: Take initiative to prioritize and facilitate competing demands to achieve organizational goals and objectives Use technology efficiently and effectively to manage work priorities and commitments Maintain appropriate work-life balance		
LU 5: Develop and maintain professional competence	The trainee will be able to:Assess personal knowledge and skills against competency		

	Participate in networks to enhance personal knowledge, skills and work relationships Seek feedback from		
	employees, clients and colleagues to develop and improve competence		
LU 6: Follow and implement work safety requirements	The trainee will be able to: Identify and report emergency incidents Practice organizational policy and procedures for responding to emergency incidents Identify and implement workplace procedures and work instructions for controlling risks		



Module-3 CBT CURRICULUM National Vocational Certificate Level 4

# Module 3: Perform Advanced Communication

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to perform advanced communication.

Duration:	30 Hrs	Theory:	Hrs	Pra	actical:	Hrs
Learning Unit	Learning Outcomes	Learning Elements		Duration	Materials Required	Learning Place
LU 1:	The trainee will be able to:					
Demonstrate professional	Use different modes of					
skills	communication to communicate					
	Speaking					
	Reading					
	Writing					
	Listening					
	Presentation					
	Visual representation					
	etc.					
	Develop CV Skills according					
	requirements					
	Upgrade professional skills by					
	attending trainings, webinars,					
	conferences etc.					
	Perform Continuous professional					
	development as required at					

	workplace			
	Develop interview skills			
LU 2: Plan and	The trainee will be able to:			
Organize work	Identify task requirements.			
	Plan steps to complete tasks.			
	Review planning and organizing			
	process.			
	Organize work.			
LU 3: Provide	The trainee will be able to:		-	
trainings at	Assess the need for training			
Womplace	Prepare trainees for the learning			
	experience			
	Present training session			
	Support trainees in managing			
	their own learning			
	Facilitate group learning			
	Provide opportunity for practice			
	Provide feedback on progress on			
	trainees			
	Review delivery experience			



Module-4 CBT CURRICULUM National Vocational Certificate Level 4

## Module 4: Develop Advance Computer Application Skills

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to develop advance computer application skills

Duration:	40 Hrs	Theory:	Hrs	Pra	ictical:	Hrs
Learning Unit	Learning Outcomes	Learning Elements		Duration	Materials Required	Learning Place
LU 1: Manage Information System to complete a task	The trainee will be able to:Perform Data Entry in MS officeManage File/folder in MS officePerform Scanning of documentMaintain Office Record in drivesPerform Printing of document				Required	
	Search required Files/Folders Convert Files in required format.					

	Manage sizes of		
	Files/Folders		
	Compress		
	Zip /Unzip		
LU 2: Prepare	The trainee will be able		
Presentation	to:		
using computers	Prepare presentation as		
	per requirements, i.e.		
	Open blank		
	presentation and		
	add text /		
	graphics		
	Create a simple		
	design for a		
	presentation		
	<ul> <li>Apply existing</li> </ul>		
	styles within a		
	presentation		
	• Use		
	presentation		
	template and		
	slides to create		
	a presentation		

Use various		
tools to improve		
the look of the		
presentation		
Save		
presentation to		
the appropriate		
storage device		
and folder with		
required name		
Customize basic settings		
to meet user		
requirements		
Format presentation as		
require		
Develop		
organizational		
charts		
Add objects and		
manipulate to		
meet		
presentation		
purposes		

Modify slide		
layout, including		
text and colours,		
to meet		
presentation		
requirements		
Save		
presentation in		
another format		
<ul> <li>Save to storage</li> </ul>		
device and close		
presentation		
Add slide show effect		
into presentation as		
required to enhance the		
presentation		
Incorporate pre-		
set Animation		
Apply		
Multimedia		
effects		
Record		
Narration		

- Apply hyperlink			
<ul> <li>Apply hypenink</li> </ul>			
Apply video			
Rehearse			
Timings			
• Test			
presentation for			
overall effect			
Print the presentation			
Select			
appropriate print			
format for			
presentation			
Select preferred			
slide orientation			
Add notes and			
slide numbers			
Preview slides			
and run spell			
check before			
presentation			
Print selected			
slides and			
submit			
	presentation to		
-----------------------	---------------------------------------	--	------
	appropriate		
	person for		
	feedback		
	Practice verbal		
	presentation		
	Practice presentation through AV Aids		
LU 3: Use	The trainee will be able		 
Microsoft Access	to:		
to manage database	Collect the data using a		
	standard data base		
	package.		
	Start access to manage		
	database .i.e.		
	<ul> <li>identify problem</li> </ul>		
	statement of		
	Data		
	Develop a table		
	with fields		
	/attributes		
	according to		
	database usage/		

user		
requirements		
Create a primary		
key and		
establish an		
index for each		
table		
Modify table		
layout and field		
attributes as		
required		
Create a		
relationship		
between the two		
tables		
Add data in a		
table according		
to information		
requirements		
Add records as		
required		
delete records		
as required		

		h.
Save database		
to storage area		
close down		
database to		
storage area		
Apply criteria in		
the following		
Query		
SQL view of		
Query		
Wildcards of		
query		
Query Criteria		
Customize basic		
settings:		
Adjust page		
layout to meet		
user		
requirements		
Open and view		
different toolbars		
Format font as		
appropriate for		

the nurnees of	
the database	
entries	
Create reports	
Design reports	
to present data	
in a logical	
sequence	
Modify reports to	
include or	
exclude	
additional	
requirements	
Distribute	
reports to	
appropriate	
person in a	
suitable format	
Create forms	
Use a wizard to	
create a simple	
form	
Open existing	

	database and		
	modify records		
	through a simple		
	form		
	Rearrange objects within the form to accommodate information requirements		
LU 4: Develop	The trainee will be able		
graphics for	to:		
Design	Develop graphic design		
	concepts based on a		
	thorough understanding		
	of the communication		
	need		
	Use design techniques		
	confidently to produce		
	designs		
	Integrate design tools		
	skillfully to produce		
	designs		
	Evaluate the success of		
	completed designs to		
	meet objectives		

evaluate feedback from		
client / peers		



Module-5 CBT CURRICULUM National Vocational Certificate Level 4

### Module 5: Manage Human Resource Services

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to manage human resource services.

Duration:	20 Hrs	Theory:	Hrs	Pra	actical:	Hrs
Learning Unit	Learning Outcomes	Learning Elements		Duration	Materials Required	Learning Place
LU 1: Determine	The trainee will be able to:					
strategies for delivery of	Analyze business strategy					
human resource	and operational plans to					
services	determine human resource					
	requirements					
	Review external business					
	environment that likely impact					
	on organization's human					
	resource requirements					
	Consult line and senior					
	managers to identify human					
	resource needs in their areas					
	Review organization's					
	requirements for diversity in					
	the workforce					
	Deliver human resource					
	services that comply with					

	business goals		
	Develop strategic action plan		
	for delivery of human		
	resource services		
	Develop roles and		
	responsibilities of human		
	resource team		
	Develop quality assurance policy		
LU 2: Manage	The trainee will be able to:		
the delivery of	Communicate human		
human resource	resource strategies and		
services	services to internal and		
	external stakeholders		
	Develop and negotiate		
	service agreements between		
	The human		
	resource team,		
	Service providers		
	Client groups		
	Document service		
	specifications, performance		
	standards and timeframes		

1		lí li		
	Document /communicate			
	service			
	<ul> <li>Specifications,</li> </ul>			
	Performance			
	standards			
	Timeframes			
	Monitor Quality assurance			
	processes			
	Ensure that services are			
	delivered by appropriate			
	providers, according to			
	service agreements and			
	operational plans			
	Identify underperformance of			
	human resource team or			
	service providers			
LU 3: Evaluate	The trainee will be able to:			
human resource service delivery	Establish Management			
	information system for human			
	resource services			
	Conduct survey to determine			
	level of satisfaction			

	Analyze feedback of survey Recommend changes to service delivery Support agreed change			
	organization			
LU 4: Manage	The trainee will be able to:		1	
integration of business ethics	Ensure ethics in personal			
in human	behavior			
resource	Ensure code of conduct is			
practices	observed across the			
	organization,			
	Observe confidentiality			
	requirements in dealing with			
	all human resource			
	information			
	Deal promptly with unethical			
	behavior			
	Ensure all persons responsible for human resource functions understand requirements regarding their ethical behavior			



Module-6 CBT CURRICULUM National Vocational Certificate Level 4

### Module 6: Develop Entrepreneurial Skills

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to develop entrepreneurial skills.

Duration:	30 Hrs	Theory:	Hrs	Pra	ictical:	Hrs
Learning Unit	Learning Outcomes	Learning Elements		Duration	Materials Required	Learning Place
LU 1: Develop a	The trainee will be able					
business plan	to:					
	Conduct a market survey to collect following information • Customer /demand • Tools, equipment, machinery and furniture with rates • Raw material • Supplier • Credit / funding sources					
	<ul> <li>Marketing</li> </ul>					

	strategy		
	Strategy		
	<ul> <li>Market trends</li> </ul>		
	Overall		
	expenses		
	Profit margin		
	Select the best option in		
	terms of cost, service,		
	quality, sales, profit		
	margin, overall expenses		
	complie the information		
	market survey in the		
	business plan format		
	·		
LU 2: Collect	The trainee will be able		
information	to:		
regarding funding sources	Identify the available		
	funding sources based		
	on their terms and		
	conditions, maximum		
	loan limit, payback time,		
	interest rate		
	Choose the best		
	available option		

	according to investment		
	requirement		
	Prepare documents		
	according to the loan		
	agreement requirement		
	Include the information of funding sources in the business plan		
LU 3: Develop a	The trainee will be able		
marketing plan	to:		
	Make a marketing plan		
	for the business		
	including product, price,		
	placement, promotion,		
	people, packaging and		
	positioning		
	Include the information of marketing plan in the business plan		
LU 4: Develop basic business communication skills	The trainee will be able to:		
	Communicate with		
	internal customers e.g.:		
	labor, partners and		
1			

external customers e.g.:		
suppliers, customerswq		
etc., using effective		
communication skills		
Use different modes of		
communication to		
communicate internally		
and externally e.g.:		
presentation, speaking,		
writing, listening, visual		
representation, reading		
etc.		
Use specific business		
terms used in the market		



Module-7 CBT CURRICULUM National Vocational Certificate Level 4

### Module 7: 071400959 Maintain Fuel Control System-II

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to Maintain Fuel Control System.

Learning Unit         Learning Outcomes         Learning Elements         Duration         Materials         Learning	ng Place
LU 1: Maintain Gasoline Direct Injection (GDI)The trainee will be able to: Select appropriate Tools and equipment.Understanding of appropriate tools and equipmentTotalAppropriate PPEs Scanner OBD-IIClass ro multime flip charSelect appropriate Tools and equipment.Ensure work safely at all times, complying with health and safety precautions, regulations and other relevant guidelines.Understanding of appropriate tools and equipmentTotalAppropriate PPEs Scanner OBD-IIClass ro multime flip charConnect the Scanner and select engine parameters. Monitor fuel pressure sensor during Key on Engine Off (KOEO) positionUnderstanding of appropriate tools and equipmentTotalAppropriate PPEs Scanner OBD-IIClass ro multime flip charMonitor fuel pressure sensor during Key On Engine Off (KOEO) position.Control circuit of Gasoline Direct Injection (GDI) System, their location and function for better understandingTotalAppropriate PPEs Scanner OBD-IIClass ro multime flip charMonitor fuel pressure sensor during Key On Engine Off (KOEO) position.Defining pressure controlled circuit and its working principleTotalTheory: Scaner OBD-IIAccess AccessImportance of housekeepingDefining pressure controlled circuit and its working principleTotalTheory: Scaner OBD-IIAccess Cotton Rug Fender Covers Floor Mats	oom with edia aid and rts Or to an obile op with d tools and ent

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	Monitor low pressure pump or high pressure pump control circuit.			Creeper Trolley Tool Trolley	
	Ensure housekeeping after completion of task			Lamp	
LU 2: Maintain	The trainee will be able	Understanding of appropriate tools and	Total	Appropriate PPEs	Class room with
Direct Injection	to:		17 Hrs	Scanner OBD-II	flip charts
(CRDI)	Select appropriate Tools and equipment.	xplaining the safety precautions regarding ersonal health and workplace	Theory:	Repair Manual	Or
	Ensure work safely at all	Explaining common rail direct injection	03 Hrs	Socket Set	Access to an
	times, complying with	system (CRDI) to better understanding of its function, structure and method	Practical:	Screwdriver Set	Automobile Workshop with
	health and safety precautions, regulations and other relevant quidelines.	Describing components of common rail direct injection system (CRDI), their location and function	14 Hrs	Combination Spanner Set/ Spanner set	required tools and equipment
	Check Low Pump Pressure Test Ports	Working principle of pressure control valve		Pressure Gauge	
		Sonvicing and replacement procedure of		Digital Multimeter	
	using Pressure Gauge	pressure control valve		WD40	
	Check High Pump	Importance of housekeeping		Diesel	
	Pressure Test Ports using Pressure Gauge			Kerosene Oil	
	Chack Prossure Control			Grease	
	Valve			Cotton Rag	
				Fender Covers	
	Ensure housekeeping after completion of task			Floor Mats	

				Creeper Trolley	
				Tool Trolley	
				Lamp	
LU 3: Maintain	The trainee will be able	Understanding of appropriate tools and	Total	Appropriate PPEs	
Eco-idle system	to:	equipment	16 Hrs	Scanner OBD-II	Class room with
	Select appropriate Tools and equipment.	Explaining the safety precautions regarding personal health and workplace	Theory:	Repair Manual	multimedia aid and flip charts
	Ensure work safely at all	Explaining eco-idle system and its	03 Hrs	Socket Set	Or
	times, complying with	components (i.e. gasoline engine, electric	Practical:	Screwdriver Set	Access to an
	health and safety precautions, regulations and other relevant guidelines.	Describing working parameters of eco-idle system's components and their location	13 Hrs	Combination Spanner Set/ Spanner set	Automobile Workshop with required tools and
		Diagnosing eco-idle system with the help of		Pressure Gauge	equipment
	Check Start/Stop	OBD – II scanner for troubleshooting		Digital Multimeter	
	symbol display.	Importance of housekeeping		WD40	
	Ensure all given			Petrol	
	parameters (Battery, Temperature, Starter			Kerosene Oil	
	Motor, Coolant, etc.) are			Grease	
	Start/Stop ECO system			Cotton Rag	
	Check performance of all			Fender Covers	
	running modes of ECO			Floor Mats	
	system (Start/Stop, Crossing, Slope Assist, Traffic Jam, and Parking			Creeper Trolley	

System).		Tool Trolley	
Ensure housekeeping after completion of task		Lamp	



Module-8 CBT CURRICULUM National Vocational Certificate Level 4

#### Module 8: 071400960 Maintain Emission Control System

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to maintain emission control system.

				-	
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU 1: Analyse	The trainee will be able	Understanding of appropriate tools and	Total	Appropriate PPEs	Class room with
Exhaust Gas Operation	to:	equipment	15 Hrs	Scanner OBD-II	multimedia aid and flip charts
	Select the tool and equipment according to	personal health and workplace	Theory:	Digital Multimeter	Or
	the job requirement	Defining main components of emission	03 Hrs	Wheel skids	Access to an
	Ensure safety precaution	control system (e.g. catalytic converter,	Practical:	wooden	Automobile
	Test vehicle for exhaust	valve, PCV valve), their location and functions	12 Hrs	Jack/ trolley jack	vvorksnop with
	gas analyses		121110	Jack stands	equipment
	Inspect Catalytic convertor for damages	Explaining how to use tools and equipment for servicing emission control system i.e.		different size/height	
	5	catalytic converter, EGR valve		Ratchet and	
	Inspect Charcoal	Describing the chemistry of toxic gases (e.g.		Sockets Set	
	for secure connection	nitrogen oxide, carbon mono oxide, nitrogen		Screwdriver Set	
		di oxide, carbon di oxide) in exhaust		Pliers	
	Check Positive	system.		Hammer	
	crankcase ventilation	Describing how to reduce these toxic gases,		Domno	
		soot particles, and hoise in exhaust system		Ramps	
	Check Fuel tank & lid	Describe how to reduce fuel consumption in		Hand Cleaner	
	gasket for proper sealing	gasoline engine/ GDI		Exhaust Gas	
	Check Exhaust gas recirculation (EGR) valve	Inspecting catalytic converter for damages		Analyser	

Duration: 40 Hrs. Theory: 08 Hrs. Bractical: 22 Hrs.

	by vacuum gauge	to understand its faults		Combination	
	Check Heated oversen	Describing the function of catalytic convertor		Spanner Set/	
	sensors (O <sub>2</sub> Sensor)	Explaining the cleaning method of catalytic converter with a cat cleaner		Spanner set Fire extinguisher	
	Ensure housekeeping	Importance of housekeeping		WD 40	
	after completion of task			Petrol	
				Kerosene Oil	
				Grease	
				Cotton Rug	
				Creeper Trolley	
				Tool Trolley	
				Lamp	
LU 2: Adjust	The trainee will be able	Understanding of appropriate tools and		Appropriate PPEs	Class room with
Exhaust Gas Recirculation	to:	equipment	Total	Scanner OBD-II	multimedia aid and flip charts
(EGR) System	Select the tool and equipment according to	Explaining the safety precautions regarding personal health and workplace	13 Hrs	Digital Multimeter	Or
	the job requirement	Describing the function and location of	Theory:	Wheel skids	Access to an
	Ensure safety precaution	exhaust gas recirculation (EGR) valve	03 Hrs	wooden	Automobile Workshop with
	Check vacuum-	Defining the types of EGR valve (for	Practical:	Ratchet and Sockets Set	required tools and
	on gasoline engines	knowledge	10 Hrs	Screwdriver Set	equipment
		Explaining the cleaning method EGR valve		Pliers	
	Check EGR valves with a potentiometer	Diagnosing the faults of (EGR) valve with the help of OBD – II scanner		Hand Cleaner Potentiometer	
	Check mechanical				

	pressure transducers	Importance of housekeeping		Combination Spanner Set/	
	Check electro-pneumatic			Spanner set	
	pressure transducers			WD40	
	Check electrical pressure transducers			Petrol	
				Kerosene Oil	
	Check electric change- over valves			Cotton Rag	
	Chack thermo valves			Tool Trolley	
	Check thermo valves			Lamp	
	Check the EGR system with OBD-II Scanner				
	Ensure housekeeping after completion of task				
LU 3: Perform	The trainee will be able	Understanding of appropriate tools and			
Re-generation Process for	to:	equipment	Total	Appropriate PPEs	Class room with
Diesel System	Select the tool and equipment according to	Explaining the safety precautions regarding personal health and workplace	12 Hrs	Scanner OBD-II	multimedia aid and flip charts
	the job requirement	Explaining Ad-blue chemical for neutralizing	Theory:	Repair Manual	Or
	Ensure safety precaution	the toxic gases of diesel engines with their functions.	02 Hrs	Digital Multimeter	Access to an
	Prepare vehicle/engine	Explaining the importance, function and	Practical:	Ad-blue	Automobile
	for regeneration process	location of diesel particulate filters (DPF) in diesel engines	10 Hrs	Diesel	vvorkshop with required tools and
	Connect OBD-II Scanner	Importance of housekeeping		Cotton Rag	equipment
	Porform Pogonaration	······································		Fender Covers	
	process in Diesel EFI System			Tool Trolley	

		Lamp	
Ensure housekeeping			
after completion of task			



Module-9 CBT CURRICULUM National Vocational Certificate Level 4

#### Module 9: 071400961 Conserve Power Transmission-II

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to conserve power transmission-II.

Learning UnitLearning OutcomesLearning ElementsDurationMaterials RequiredLearning PlaceLU 1: Perform Diagnosis of CVT with OBD-IIThe trainee will be able to:Understanding of appropriate tools and equipment according to job requirementUnderstanding of appropriate tools and equipment according to job requirementTotalScanner OBD-IIClass or demonstration roomObserve occupational health and safety precautions at all times Connect OBD-II ScannerObserve occupational health and safety precautions at all timesUnderstanding of appropriate tools and equipmentTotal 25 HrsScanner OBD-II Digital MultimeterClass or demonstration roomMonitor function of sensorMonitor function of after completion of taskUnderstanding of appropriate tools and equipmentTotal 25 HrsScanner OBD-II Digital MultimeterClass or demonstration roomReplace the faulty after completion of taskDefining bodies used in continuous variable transmission (CVT) (Manual, Governor, Main)Defining different types of Clutches in CVT Describing working, location and fault diagnosing of clutch in continuous variable transmission (CVT)Naterials Power (Manual, Governor, Main)Naterials Power Power Manual, Governor, Main)Materials Power Power Power Manual, Governor, Main)Defining different types of Clutches in CVT Describing working, location and fault diagnosing of clutch in continuous variable transmission (CVT)Naterials Power Power Power Power Power Power Power Power Power Power Power Power Pow	Duration:	60 Hrs Theory:	15 Hrs <b>Practical:</b> 45 Hrs			
LU 1: Perform Diagnosis of CVT with OBD-IIThe trainee will be able to:Understanding of appropriate tools and equipmentTotalScanner OBD-IIClass or demonstration roomSelect tools and equipment according to job requirementSelect tools and equipment according to job requirementUnderstanding of appropriate tools and equipmentTotalScanner OBD-IIClass or demonstration roomObserve occupational health and safety precautions at all timesExplaining the safety precautions of continuous variable transmission (CVT) (i.e. steel belt, planetary gear assembly, forward clutch, fly wheel, ATF pump, hydraulic control unit and electronic control unit)Theory: Defining bodies used in continuous variable transmission (CVT) (Manual, Governor, Main)Defining different types of Clutches in CVT Describing working, location and fault diagnosing of clutch in continuous variable transmission (CVT)Painetary gear assembly, forward clutch, fly wheel, ATF pump, hydraulic control unit and electronic control unit)Scanner OBD-II Digital Multimeter Workshop/LabClass or demonstration room Workshop/LabMonitor function of all sensorDefining bodies used in continuous variable transmission (CVT) (Manual, Governor, Main)Defining different types of Clutches in CVT Describing working, location and fault diagnosing of clutch in continuous variable transmission (CVT)Barb transmission (CVT) Hammer Ramps Hand Cleaner Combination Spanner Set/	Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
Spanner set	LU 1: Perform Diagnosis of CVT with OBD-II	The trainee will be able to: Select tools and equipment according to job requirement Observe occupational health and safety precautions at all times Connect OBD-II Scanner Monitor function of all sensors. Replace the faulty sensor Ensure housekeeping after completion of task	Understanding of appropriate tools and equipment Explaining the safety precautions regarding personal health and workplace Explaining the components of continuous variable transmission (CVT) (i.e. steel belt, planetary gear assembly, forward clutch, reverse brake, start clutch, fly wheel, ATF pump, hydraulic control unit and electronic control unit) Defining bodies used in continuous variable transmission (CVT) (Manual, Governor, Main) Defining different types of Clutches in CVT Describing working, location and fault diagnosing of clutch in continuous variable transmission (CVT) Importance of housekeeping	Total 25 Hrs Theory: 06 Hrs Practical: 19 Hrs	Scanner OBD-II Digital Multimeter Wheel skids wooden Jack/ trolley jack Jack stands different size/height Ratchet and Sockets Set Screwdriver Set Pliers Hammer Ramps Hand Cleaner Combination Spanner Set/ Spanner set	Class or demonstration room Workshop/Lab Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

				WD.40 Petrol Kerosene Oil Grease Cotton Rug Creeper Trolley Tool Trolley Lamp Appropriate PPEs	
LU 2: Maintain Continuous Variable Transmission (CVT) system	The trainee will be able to: Select tools and equipment according to job requirement Observe occupational health and safety precautions at all times Test CVT oil pressure Check & Replace vehicle speed sensor Check & Replace Input shaft sensor Check & Replace Output shaft sensor	Understanding of appropriate tools and equipment Explaining the safety precautions regarding Explaining the safety precautions regarding personal health and workplace Describing working of pulleys in continuous variable transmission (CVT) Explaining different types of sensors in continuous variable transmission (CVT) (i.e. drive shaft sensor, driven shaft sensor, clutch control solenoid valve, Vehicle sped sensor (VSS). Defining the function of planetary gear system (i.e. Working principle, troubleshooting) Importance of housekeeping	Total 25 Hrs Theory: 06 Hrs Practical: 19 Hrs	Scanner OBD-II Digital Multimeter Wheel skids wooden Jack/ trolley jack Jack stands different size/height Oil pressure gauge Ratchet and Sockets Set Screwdriver Set Pliers	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

	Check & Replace CVT			Hammer	
	oil			Ramos	
	Check & Replace CVT			Hand Cleaner	
	belt				
	Check & Replace Transmission oil seal			Combination Spanner Set/ Spanner set	
	Check primary, secondary and manual valve body			WD.40	
				Petrol	
	Check & Replace multi-			Kerosene Oil	
	plate clutches			Grease	
	Replace shaft bearings, if required			Cotton Rag	
				Creeper Trolley	
	Ensure housekeeping after completion of task			Tool Trolley	
				Lamp	
				Appropriate PPEs	
LU 3: Perform	The trainee will be able	Understanding of appropriate tools and		Petrol	Class room with
Road Test to check performance of CVT	to:		Total	Scanner OBD-II	multimedia aid and flip charts
	Perform final road test	Explaining the safety precautions regarding personal health and workplace	10 Hrs	Digital Multimeter	Or
	Accelerate the engine to check noise Ex Check the performance of CVT during driving Im		Theory:	Appropriate PPEs	Access to an
		Explaining the final inspection of the continuous variable transmission (CVT) for noise, performance by the road test.	03 Hrs		Automobile Workshop with
			Practical:		required tools and
		Importance of housekeeping	07 Hrs		equipment
	alter completion of task				



Module-10 CBT CURRICULUM National Vocational Certificate Level 4

### Module 10: 071400962 Service Comfort & Safety System-II

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to service comfort & safety system-II.

Duration:	40 <b>Theory:</b>	06 <b>Practical:</b> 34			
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU 1: Check Cruise Control System	<ul> <li>The trainee will be able to:</li> <li>Select appropriate tools and equipment.</li> <li>Ensure work safely at all times, complying with health and safety precautions, regulations and other relevant guidelines.</li> <li>Check supply in ECU assembly.</li> <li>Check wiring harness, fuses and relays</li> <li>Inspect Cruise Control Main Switch Assembly.</li> <li>Inspect Cruise Control Actuator Assembly.</li> <li>Check Vacuum leakage in line at servo unit</li> </ul>	Understanding of appropriate tools and equipment Explaining the safety precautions regarding personal health and workplace Explaining principal of cruise control system Explaining components of cruise control system (i.e. main relay, panel switch, cruise motor throttle body and wiring harness) Explaining fault diagnosing with the help of OBD – II scanner (i.e. location of components, repair and maintenance) Importance of housekeeping	Total 20 Hrs Theory: 03 Hrs Practical: 17 Hrs	Scanner OBD-II Digital Multimeter Screwdriver Set Socket Spanner Set Repair Manual Combination Plier Allen Keys set Star Keys set Hand Cleaner Combination Spanner Set/ Spanner set Ratchet and Sockets Set WD.40 Kerosene Oil Grease	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

	Adjust throttle linkage to maintain engine speed. Ensure housekeeping after completion of task			Cotton Rug Tool Trolley Lamp Appropriate PPEs	
LU 2: Maintain Supplementary Restraint System (SRS)	The trainee will be able to: Select appropriate tools and equipment Ensure work safely at all times, complying with health and safety precautions, regulations and other relevant guidelines. Check supply in ECU assembly. Check wiring harness, fuses and relays. Maintain Supplementary Restraint System (SRS)	Understanding of appropriate tools and equipment Explaining the safety precautions regarding personal health and workplace Explaining working principles of supplementary Restraint system (SRS). Describing components of supplementary Restraint system (SRS) (i.e. crash sensor, air bags, seat belts, inflator units, ECU) and their location Defining function of components of supplementary Restraint system (SRS) Describing installing procedure of seat belts and Air Bag Module assembly	Total 20 Hrs Theory: 03 Hrs Practical: 17 Hrs	Scanner OBD-II Digital Multimeter Screwdriver Set Socket Spanner Set Repair Manual Combination Plier Allen Keys set Star Keys set Hand Cleaner Combination Spanner Set/	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

Ensure housekeeping after completion of task	Explaining procedure of supplementary Restraint system (SRS) troubleshooting	Spanner set Ratchet and Sockets Set
	Explaining safety legal precautions of supplementary Restraint system (SRS) (i.e. operation and repair maintenance) Importance of housekeeping	WD.40 Kerosene Oil Grease Cotton Rag Tool Trolley Lamp Appropriate PPEs



Module-11 CBT CURRICULUM National Vocational Certificate Level 4

### Module 11: 071400963 Perpetuate Controlled Electric & Electronic System-II

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to perpetuate controlled electric & electronic system.

Duration:	60 Theory:	12 <b>Practical:</b> 48			
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU 1: Service Controlled Wiper & Washer System	The trainee will be able to:Select tools and equipment according to job requirementObserve occupational health and safety precautions at all timesTest function of rain sensor.Check operation of wiper motors and arms. Check wiper motor connector and fuse.Check washer tank and washer motor.Inspect washer lines and nozzles.Remove, Service or refit	<ul> <li>Understanding of appropriate tools and equipment</li> <li>Explaining the safety precautions regarding personal health and workplace</li> <li>Recognize and use proper PPEs for the activity</li> <li>Defining rain sensor system and calibration.</li> <li>Explaining wiper controlled system, including the washer system with the service requirement.</li> <li>Describing wind screen washer system and service requirement.</li> <li>Explaining the procedure of wiper motor service.</li> <li>Understanding of dismantling of wiper &amp; washer system</li> <li>Explaining function of combination switch</li> <li>Describing how to keep the work area clean during and after the activity</li> </ul>	Total 18 Hrs Theory: 03 Hrs Practical: 15 Hrs	Appropriate PPEs Fender cover WD-40 Cotton Rug OBD-II Scanner Multi meter Repair Manual Wire cutter Combination Plier Combination Plier Combination spanner set Small socket set Screw driver set Needle nose pliers Car lifting	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment
	Check and replace combination control switch. Ensure housekeeping after completion of task			Car Jack Wheel Spanner Service creeper Tool Trolley	
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LU 2: Repair Electric Power	The trainee will be able to:	Understanding of appropriate tools and equipment	Total	Appropriate PPEs	
Steering (EPS) System	Select tools and equipment according to	Explaining the safety precautions regarding personal health and workplace	18 Hrs Theory:	Fender cover WD-40	Class room with multimedia aid
	job requirement	Recognizing and using proper PPEs for the	03 Hrs	OBD-II Scanner	and flip charts
	Observe occupational		Practical:	Multi meter	Or
	health and safety precautions at all times	and its maintenance procedure	15 Hrs	Repair Manual	Access to an Automobile
	Find faults in electric	Defining electrical power steering system's		Wire cutter	Workshop with
	power steering system	performance and system examination parameters		Combination Plier	required tools and equipment
	using OBD-II scanner	Maintaining electrical power steering system		Combination spanner set	
	Check fuse, relays of electric power steering	Repairing electrical power steering system		Small socket set	
	system.	Performing work area cleans during and after the activity.		Screw driver set	
	Check wiring harness and connectors of	Importance of housekeeping		Needle nose pliers	
	electric power steering system. Remove, service and			Car lifting equipment	
	refit of electric power steering system motor.			Car Jack	
	Ensure housekeeping after completion of task			Wheel Spanner	

				Service creeper	
				Tool Trolley	
LU 3: Test	The trainee will be able	Understanding of appropriate tools and	Total	Appropriate PPEs	
Function of Sensors	to:		24 Hrs	Fender cover	Class room with multimedia aid
	Select tools and equipment according to	personal health and workplace	Theory:	WD-40	
	job requirement	Recognizing and use proper PPEs for the	06 Hrs	Cotton Rug	and flip charts
	Observe occupational	activity	Practical:	OBD-II Scanner	Or
	precautions at all times	Describing different types of sensors in electric & electronic system	18 Hrs	Multi meter	Access to an Automobile
	Check/replace oxygen	Describing function of oxygen sensor		Repair Manual	Workshop with
	sensor.	Explaining function of crank positioning		Wire cutter	required tools and equipment
	Check/replace crank	sensor		Combination Plier	
position sensor.	Defining function of cam scanner		Combination		
	Check/replace cam	Checking and replacing procedure of throttle position sensor		spanner set Small socket set	
	Check/replace Throttle position sensor. Check/replace Intake air temperature sensor.	Describing function of mass air flow and air pressure sensor		Screw driver set	
		Explaining function of mass intake air temperature sensor		Needle nose pliers	
	Check/replace Intake air	Performing work area cleaning during and after the activity		Car lifting equipment	
		Importance of housekeeping		Car Jack	
	Check/replace of knock sensor.	,		Wheel Spanner	
				Service creeper	
	Ensure housekeeping				
	after completion of task			Tool Trolley	

# AUTOMOTIVE MECHATRONICS



Module-13 CBT CURRICULUM National Vocational Certificate Level 4

Version 1 - November, 2019

#### Module 12: 071400964 Maintain Network System

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to maintain network system.

Duration:	50 Hrs Theory:	10 Hrs <b>Practical:</b> 40 Hrs			
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU 1: Verify	The trainee will be able	Understanding of appropriate tools and	Total	Fender cover	
Navigation	to:	equipment 1	15 Hrs	WD-40	Class room
e yetem	Arrange Tools & equipment	Explaining the safety precautions regarding personal health and workplace	Theory:	OBD-II Scanner	with multimedia aid
	Ensure HSE	Recognizing and use proper PPEs for the	03 Hrs	Multi meter	and flip charts
	requirements and fulfilled	activity	Practical:	Repair Manual	Or
	for the given task	Defining navigation system	12 Hrs	Wire cutter	Access to an
	Locate navigation device	Explaining global positioning system (GPS)		Combination Plier	Automobile Workshop with
	U U	Describing navigation programming			required tools
	Check electric connection of device	Performing work area cleaning during and after the activity		spanner set	and equipment
	Check connection of	Importance of housekeeping		Small socket set	
	Antenna			Screw driver set	
	Remove LCD from Vehicle dashboard			Needle nose pliers	
	Check Navigation card			Car lifting equipment	
	Ensure housekeeping after completion of task			Car Jack Wheel Spanner	

	Service creeper Appropriate PPEs	
LU 2: Maintain Control Area Network (CAN) SystemThe trainee will be able 	TotalFender cover15 HrsWD-40Theory:Cotton Rug03 HrsOBD-II ScannerPractical:Multi meter12 HrsRepair ManualWire cutterCombination PlierCombination spanner setSmall socket setScrew driver setNeedle nosepliersCar liftingequipmentCar JackWheel pannerService creeperAppropriate PPEs	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

LU 3: Verify Electric Parking System	The trainee will be able	Understanding of appropriate tools and	Total	Fender cover	
	to:		20 Hrs	WD-40	Class room
	Select appropriate tools/ material as per SOP	Explaining the safety precautions regarding personal health and workplace	Theory:	Cotton Rug	with multimedia aid
	Check Diagnostic	Recognizing and using proper PPEs for the	04 Hrs	OBD-II Scanner	and flip charts
	Trouble Codes (DTC)	activity	Practical:	Multi meter	Or
	Check/ replace parking	Recognizing and use proper PPEs for the activity	16 Hrs	Repair Manual	Access to an
	switch			Wire cutter	Workshop with
	Check wiring harness	Understanding DTC for ABS System		Combination Plier	required tools and equipment
	Check function of electric	Verifying procedure of different component of electric parking system (e.g. parking switch, wiring harness, fuses)		Combination spanner set	
	parking motors	Explaining Hill Assist System and its		Small socket set	
	Check Hill Assist system	functioning		Screw driver set	
	Check ABS Modulator	Describing ABS Modulator system and its verification method		Needle nose pliers	
	Ensure housekeeping after completion of task	Performing work area cleans during and after the activity		Car lifting equipment	
		Importance of housekeeping		Car Jack	
				Wheel Spanner	
				Service creeper	
				Tool Trolley	
				Appropriate PPEs	

#### Module 13: 071400965 Maintain Hybrid System

**Objective of the module:** The aim of this module is to develop advanced knowledge, skills and understanding to maintain hybrid system.

Duration:	50 Hrs Theory:	06 Hrs <b>Practical:</b> 44 Hrs			
Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU 1: Maintain Series Hybrid	The trainee will be able to:Select tools and equipment according to job requirementObserve occupational health and safety precautions at all timesCheck function of engineCheck function of engineCheck function of generator/alternator in series hybrid systemCheck function of inverter in series hybrid systemCheck function of battery in series hybrid systemCheck function of drive 	Understanding of appropriate tools and equipment Explaining the safety precautions regarding personal health and workplace Recognizing and use proper PPEs for the activity Explaining Hybrid System and its types (series, parallel and combined) Describing series hybrid system (electric hybrid) and its functioning procedure. Describing the procedure of series hybrid system maintenance. Describing the functions of high tension cables in hybrid system Describing the function of Inverters in hybrid system Describing the function of Power Split Unit Describing various sensors used in Hybrid yebicles	Total 18 Hrs Theory: 02 Hrs Practical: 16 Hrs	Fender cover WD-40 Cotton Rag OBD-II Scanner Multi meter Repair Manual Wire cutter Combination Plier Combination Plier Combination spanner set Small socket set Screw driver set Needle nose pliers Car lifting equipment Car Jack	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

	Powertrain Control Module (PCM) in series hybrid system Check function of sensors in series hybrid system Check function of hybrid breaker in series hybrid system Ensure housekeeping after completion of task	Performing inspection of various sensors used in Hybrid vehicles Describing types of batteries in Hybrid vehicle (Lead acid battery, Nickel-metal- Hydride battery, Lithium-ion battery) Describing the function AC-DC Convertor in hybrid system Describing the function of PCM in hybrid system Performing work area cleans during and after the activity		Wheel Spanner Service creeper Tool Trolley Appropriate PPEs	
		Importance of housekeeping			
LU 2: Maintain Parallel Hybrid	The trainee will be able to: Select tools and equipment according to job requirement Observe occupational health and safety precautions at all times Maintain engine in Parallel Hybrid system Maintain transmission in Parallel Hybrid system Maintain hybrid motor in Parallel Hybrid system	Understanding of appropriate tools and equipment Explaining the safety precautions regarding personal health and workplace Recognizing and use proper PPEs for the activity Explaining parallel hybrid system (mild extended hybrid) components and their functions Describing the maintenance in parallel hybrid system using OBD-II Scanner. Performing work area cleaning during and after the activity	Total 16 Hrs Theory: 02 Hrs Practical: 14 Hrs	Fender cover WD-40 Cotton Rag OBD-II Scanner Multi meter Repair Manual Wire cutter Combination Plier Combination spanner set Small socket set	Class room with multimedia aid and flip charts Or Access to an Automobile Workshop with required tools and equipment

	Maintain battery in Parallel Hybrid system	Importance of housekeeping		Screw driver set	
	Maintain Powertrain			pliers	
	Control Module (PCM) in Parallel Hybrid system			Car lifting equipment	
	Perform sensors maintenance in Parallel			Car Jack	
	Hybrid system			Wheel Spanner	
	Perform hybrid breaker			Service creeper	
	maintenance in Parallel			Tool Trolley	
				Appropriate PPEs	
	Ensure housekeeping after completion of task				
LU 3: Maintain	The trainee will be able	Understanding of appropriate tools and	Total	Fender cover	
System	to:	Exploining the sofety processions	16 Hrs	WD-40 Class ro	Class room
-	Select tools and equipment according to job requirement	regarding personal health and workplace	Theory:	Cotton Rag	with multimedia aid
		Recognizing and use proper PPEs for the	02 Hrs	OBD-II Scanner	and flip charts
	Observe occupational health and safety	activity	Practical:	Multi meter	Or
	precautions at all times	components of Series- Parallel or	14 Hrs	Repair Manual	Access to an
	Check engine performance	Combined Hybrid (Active Hybrid) system. Explaining the fault diagnosing procedure		Wire cutter	Workshop with
	Check	using OBD-II Scanner.		Combination Plier	required tools and equipment
	Generator/Alternator performance	Performing work area cleans during and after the activity		Combination spanner set	
	Check inverter	Importance of housekeeping		Small socket set	

performance		Screw driver set	
Check battery performance		Needle nose pliers	
Check hybrid motor performance		Car lifting equipment	
Check newer onlit device		Car Jack	
performance		Wheel Spanner	
Check PCM performance		Service creeper	
		Tool Trolley	
Check sensor performance		Appropriate PPEs	
Perform hybrid breaker performance			
Ensure housekeeping after completion of task			

### General assessment guidance for Automotive Mechatronics Lev-4

Good practice in Pakistan makes, use of sessional and final assessments, the basis of which is described below. Good practice by vocational training providers in Pakistan, is to use a combination of these sessional and final assessments, combined to produce the final qualification result.

Sessional assessment is going on all the time. Its purpose is to provide feedback on what students are learning:

- to the student: to identify achievement and areas for further work
- To the teacher: to evaluate the effectiveness of teaching to date, and to focus future plans.

Assessors need to devise sessional assessments for both theoretical and practical work. Guidance is provided in the assessment strategy

**Final assessment** is the assessment, usually on completion of a course or module, which says whether or not the student has "passed". It is – or should be – undertaken with reference to all the objectives or outcomes of the course, and is usually fairly formal. Considerations of security – ensuring that the student who gets the credit is the person who did the work – assume considerable importance in final assessment.

#### Methods of assessment

For lessons with a high quantity of theory, written or oral tests related to learning outcomes and/ or learning content can be conducted. For workplace lessons, assessment can focus on the quality of planning the related process, the quality of executing the process, the quality of the product and/or evaluation of the process.

Methods include direct assessment, which is the most desirable form of assessment. For this method, evidence is obtained by direct observation of the student's performance.

Examples for direct assessment of an Automotive Mechatronics Lev-4 include:

- Work performances, for example service comfort & safety system with required standard procedure
- Demonstrations, for example verifying navigation system
- Direct questioning, for example, the assessor would ask the student about procedure of series hybrid system maintenance
- Paper-based tests, such as multiple choice or short questions answer.

Indirect assessment is the method used where the performance could not be watched and evidence is gained indirectly.

Examples for indirect assessment of an Automotive Mechatronics Lev-4 include:

- Work products, such as a maintained network system
- Workplace documents, such as note book or practical activity journal

Indirect assessment should only be a second choice (in some cases, it may not even be guaranteed that the work products were produced by the person being assessed.)

#### Principles of assessment

All assessments should be valid, reliable, fair and flexible:

Fairness means that there should be no advantages or disadvantages for any assessed person. For example, it should not happen that one student gets prior information about the type of work performance that will be assessed, while another candidate does not get any prior information.

Validity means that a valid assessment assesses what it claims to assess.

Reliability means that the assessment is consistent and reproducible.

Flexibility means that the assessor has to be flexible concerning the assessment approach. For example, if there is a mishap during the assessment, the assessor should modify the arrangements to accommodate the students' needs.

## Assessment strategy for Automotive Mechatronics Lev-4 Curriculum

This curriculum consists of 13 modules:

- 1. Contribute to Work Related Health and Safety (WHS) Initiatives
- 2. Analyze Workplace Policy and Procedures
- 3. Perform Advanced Communication
- 4. Develop Advance Computer Application Skills
- 5. Manage Human Resource Services
- 6. Develop Entrepreneurial skills
- 7. Maintain Fuel Control System-II
- 8. Maintain Emission Control System
- **9.** Conserve Power Transmission-II
- **10.** Service Comfort and Safety System-II
- 11. Perpetuate Controlled Electrical & Electronics System-II
- **12.** Maintain Network System
- **13.** Maintain Hybrid System

#### **Sessional assessment**

The sessional assessment shall be conducted after completion of each module in two parts: theoretical assessment and practical assessment.

Theoretical assessment for all learning modules must consist of a written paper lasting at least 30 minutes per module. This can be a combination of multiple choice and short answer questions.

For practical assessment, all procedures and methods for the modules must be assessed on a sessional basis. Guidance is provided below under Planning for assessment.

### **Final assessment**

Final assessment shall also be in two parts: theoretical assessment and practical assessment.

For the final practical assessment, each student shall be assessed over a period of 4-5 hours session. During this period, each student must be assessed on his ability to perform a complete job individually.

Generic modules shall be assessed comprising with other 7 modules at the time of final assessment. Practical work for these modules shall be assessed on sessional basis only.

#### The assessment team

The number of assessors must meet the needs of the students and the training provider. For example, where two assessors are conducting the assessment, there must be a maximum of five students per assessor. In this example, a group of 20 students shall therefore require assessments to be carried out over a four-day period. For a group of only 10 students, assessments would be carried out over a two-day period only.

## Planning for assessment

Sessional assessment: assessors need to plan in advance how they will conduct sessional assessments for each module. Assessors can be prepared a tabular planner, and use it to insert how many hours of theoretical and practical assessment will be conducted and what the scheduled dates are.

Final assessment: Training providers need to decide ways to combine modules into a cohesive two-day final assessment program for each group of five students. Training providers must agree the dishes for practical assessments in advance.

# Complete list of tools and equipment

<b>S. No</b> 1	Description Cotton Gloves	<b>Quantity</b> 20 pairs
2	Goggles	20 nos.
3	Safety mask	100 pcs
4	Safety Shoes	25 pairs
5	Ear plug / Ear Muff	25 pcs
6	Coverall	20 nos.
7	Allen Keys set	20 nos.
8	Brake Bleeding Equipment	10 nos.
9	Brake Drum Pullers	10 nos.
10	Brake Efficiency Tester	10 nos.
11	Brake fluid collector/container	10 nos.
12	Combination spanner set	10 nos.
13	Creeper Trolley	10 nos.
14	Digital Multimeter	10 nos.
15	Electric Tester	10 nos.
16	Electrical tool kit	6 nos.
17	Exhaust Gas Analyzer	5 nos.

18	Fender Covers	20 nos.
19	Fire extinguisher	05 nos.
20	Flare-nut wrench	10 nos.
21	Flaring Tool/Flare Tool for brake tubes repairing	10 nos.
22	Floor Mats	5 sets
23	Gas leak detector	10 nos.
24	Grip Plier	10 nos.
25	Hammer	06 nos.
26	Hex Wrench(Set)	06 nos.
27	Jack stands (different size/height)	06 nos.
28	Jack/ trolley jack	06 nos.
29	Lamp	06 nos.
30	Lifting Equipment (Service Pit)	06 nos.
31	Needle nose pliers	10 nos.
32	OBD-II Scanner	06 nos.
33	Oil pressure gauge	06 nos.
34	Pliers	10 nos.
35	Plug Spanner	10 nos.
36	Potentiometer	10 nos.
37	Pressure Gauge	10 nos.

38	Ramps	5 set
39	Ratchet and Sockets Set	10 nos.
40	Screwdriver Set	10 nos.
41	Service creeper	10 nos.
42	Socket Set	10 nos.
43	Socket Spanner Set	10 nos.
44	Spark plug cleaner	10 nos.
45	Special bleed valve tools (only for ABS use)	10 nos.
46	Special service tools	10 nos.
47	Special suction pump or vacuum bleeder	02 nos.
48	Star Keys set	05 nos.
49	Stethoscope	05 nos.
50	Test lamp	06 nos.
51	Thermometer	10 nos.
52	Tool Trolley	10 nos.
53	Torque Wrench	10 nos.
54	Tube Bender	10 nos.
55	Tyre Lever	06 nos.
56	Vernier caliper	06 nos.
57	Wet towel	06 nos.

58	Wheel alignment machine	10 nos.
59	Wheel balancing Machine	05 nos.
60	Wheel skids wooden	10 nos.
61	Wheel Spanner	10 nos.
62	Wire cutter	10 nos.

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## List of consumable supplies

- 1. Ad-blue
- 2. Battery
- 3. Brake Fluid
- 4. Carburetor cleaner (sensor safe)
- 5. Cleaning Equipment with Detergent
- 6. Cotton Rags
- 7. Diesel
- 8. Ducting Tape
- 9. Emery Paper
- 10. Grease
- 11. Hand Cleaner
- 12. Kerosene Oil
- 13. Petrol
- 14. Spark plug cleaner
- 15. Transmission Oil
- 16. Washer Fluid
- 17. WD 40
- 18. Wet towel
- 19. Wire Brush (Steel Wire)

#### List of Stationary

- 1. Process SOPs
- 2. Equipment Maintenance Manuals
- 3. Log Book
- 4. Handbooks
- 5. Design Books/ Sheets
- 6. Pencils
- 7. Erasers
- 8. Pencil Sharpeners
- 9. Paper Cutter
- 10. Scissors
- 11. Color Pencils
- 12. White chart paper
- 13. Brown Sheets
- 14. White Board Markers (red, blue, green, black)
- 15. Permanent markers (black)
- 16. File covers

## **Credit values**

The credit value of the National Certificate Level 4 in Automotive Mechatronics is defined by estimating the amount of time/ instruction hours required to complete each competency unit and competency standard. The NVQF uses a standard credit value of 1 credit = 10 hours of learning (Following Higher Education Commission (HEC) guidelines.

The credit values are as follows:

Competency Standard	Estimate of hours	Credit
<ol> <li>Contribute to Work Related Health and Safety (WHS) Initiatives</li> </ol>	30	03
2. Analyze Workplace Policy and Procedures	30	03
3. Perform Advanced Communication	30	03
4. Develop Advance Computer Application Skills	40	04
5. Manage Human Resource Services	20	02
6. Develop Entrepreneurial skills	30	03
7. Maintain Fuel Control System-II	50	05
8. Maintain Emission Control System	40	04
9. Conserve Power Transmission-II	60	06

Competency Standard	Estimate of hours	Credit
10. Service Comfort & Safety System-II	40	04
11. Perpetuate Controlled Electrical & Electronic System-II	60	06
12. Maintain Network System	50	05
13. Maintain Hybrid System	50	05

National Vocational and Technical Training Commission (NAVTTC)

🚨 Plot 38, Kirthar Road, Sector H-9/4, Islamabad, Pakistan

🛸 +92 51 9044 322

🥗 +92 51 9044 322

🖄 info@navttc.org

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