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Authors

Ms. Atiqa Shahbaz (Freelance Consultant)

Responsible

Director General Skills Standard and Curricula, National Vocational and Technical Training Commission National Deputy Head, TVET Reform Support Programme, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

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A: Apply Safety Precautions and Guidelines at Workplace

Overview: This Competency Standard identifies the competencies required to apply occupational health and safety procedures at workplace by Auto Electrician in accordance with the organization's approved guidelines and procedures. Trainee will be expected to identify hazards in workplace, comply health and safety precautions, use of personal protective equipment and practicing safe work habits at workplace at all times. Your underpinning knowledge regarding occupational health and safety procedures will be sufficient to provide Trainee the basis for his/herwork.

Unit of Competency	Performance Criteria	Knowledge and Understanding	Tools & Equipment
A1. Identify hazards in workplace environment	P1. Read and interpret work processes and procedures correctly to identify risk of hazards at workplace. P2. Recognize processes, tools, equipment and consumable materials that have the potential to cause harm. P3. Identify any potential hazards and take appropriate action to minimize the risk.	 K1. Health and safety precautions of the company. K2. Techniques and methods to identify the risks of hazards at workplace. K3. Dealing with hazards to avoid any accident or injury. K4. Safety reporting procedures and documentation. 	Health and safety manual.
A2. Comply with Occupational Health and Safety Precautions	P1. Work safely at all times, complying with health and safety precautions, regulations and other relevant guidelines. P2. Identify health and safety hazards in the workplace, so that the potential for personal injury, damage to equipment or the workplace is prevented, and corrective action is taken. P3. Deal with problems which are within control, and report those to safety officer that cannot be resolved.	Traineemust know and understand: K1. Organizational health and safety procedures. K2. Health and safety risks that can arise as a result of accidents. K3. Types of hazards that are most likely to cause harm to health and safety.	Safety shoes, Safety gloves, Safety goggles, Safety helmet, Fire extinguisher, Smoke alarm, First aid box

Unit of Competency	Performance Criteria	Knowledge and Understanding	Tools & Equipment
A3. Apply Personal Protective and Safety Equipment	P1. Select personal protective equipment in terms of type and quantity according to work orders. P2. Wear, adjust, and maintain personal protective equipment to ensure correct fitness and optimum protection in compliance with company procedures. P3. Ensure personal protective equipment is cleaned and stored in proper place.	 K1. Importance of using Personal Protective Equipment. K2. Types of PPE. K3. Protective clothing and equipment (PPE) to be worn and where it can be obtained. K4. Safely maintaining the PPEs. 	Safety shoes, Safety gloves, Safety goggles, Safety helmet
A4. Practice safe work habits to ensure safety at workplace	P1. Wear required clothing (not loose or torn), confine long hair, and remove jewelry in accordance with company procedures. P2. Apply work procedures and approaches that ensure personal safety as well as others safety. P3. Demonstrate good housekeeping in the workplace by cleaning up spills or leaks. P4. Keep work area clean and clear of obstructions, and storing tools or equipment, so that the potential for accident or injury is prevented. P5. Ensure tools or equipment are in place and available in proper place as per company procedures.	 K1. Importance of safety at work and its implications. K2. Work safety procedures and guidelines. K3. Specific company procedures regarding workplace safety. K4. Recommended procedure for cleaning and storing of tools and equipment at workplace. 	Fire extinguisher, Tool box/bins, Safety covers, First aid box, Safety equipment

B:Repair Lighting System of Vehicle

Overview: This Competency Standard identifies the competencies required to repair lighting system of a vehicle by Auto Electrician in accordance with the organization's approved guidelines and procedures. Trainee will be expected to identify faults in different parts of the lighting system of a vehicle and fixing the problems by repairing or replacing the faulted parts. Trainee's underpinning knowledge regarding tools, techniques, methods and procedures for repairing/replacing auto-lighting parts will be sufficient to provide Trainee the basis for his/her work.

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
B1: Diagnose Fault in Lighting System of	TraineeMust be able to:	Traineemust be able to know and understand:	Multi-meter, Test lamp Cutter Pliers, repair
the Vehicle.	 P1. Carry out tests to determine faults using proper tooling and techniques. P2. Adopt a method for testing systems and components without causing damage to them. P3. Identify faults and determine repair actions to client. P4. Carry out tests according to guidelines and organization's procedures/policies. P5. Follow Repair manual for diagnosing fault in lighting system 	K1. Using multi-meter and test lamp. K2. Components and functions of lighting system. K3. Different types faults in lighting system of vehicles. K4. Techniques and procedures of diagnosing faults in lighting system. K5. Specific safety precautions and guidelines. K6. Reporting procedures of faults and possible repair actions. K7. Guidelines, procedures and policies of the organization. K8. Read and interpret repair manual.	manuals
B2: Repair lighting system of the	TraineeMust be able to:	Traineemust be able to know and understand:	Multi-meter, Test Lamp, Wire Insulating Tape,
Vehicle.	P1. Select tools and equipment according to job requirement. P2. Repair faults in the components as diagnosed according to procedures. P3. Adopt a method for repairing systems and components without causing damage to them P4. inspect and verify the fault is removed P5. Observe occupational health and safety precautions at all times.	K1. Use of multi-meter, test lamp and toolkit K2. methods and procedures of repairing faults in the components (harness, switch) K3. Techniques for inspecting and verifying the repair of lighting system. K4. Specific safety precautions and guidelines. K5. Guidelines, procedures and policies of the organization. K6. Read and interpret repair manual.	Cutter Pliers, screw drivers, spanners.

Unit of	Performance Criteria	Knowledge	Tools & Equipment
Competency			
	P6. Follow Repair manual for repairing lighting system of the vehicle		
B3: Replace Fuses/Connectors of Lighting System.	P1. Select proper tools and equipment according to the job requirement P2. Follow the instructions of repair manual for the replacement of faulty fuses/connectors P3. Communicate to the client if the replacement of fuses/connectors is required P4. Follow Repair manual for replacement of fuses/connectors P5. Observe occupational health and safety precautions at all times.	K1. Use of multi-meter, test lamp, fuse puller and cutter pliers K2. functions of fuses and connectors K3. classification of fuses (e.g. 10 Amp, 20 Amp, 30 Amp etc.) K3. Read and interpret repair manual. K4. specific safety precautions and guidelines K5. Organizational standard operating procedures (SOPs)	Multi-meter, Test Lamp, fuse puller, screw driver, cutter pliers, insulation tape
B4: Repair Indicator Light Unit.	P1. Select tools and equipment according to job requirement. P2. Repair faults in the components as diagnosed according to procedures. P3. Adopt a method for repairing indicator light unit without causing damage to it. P4. inspect and verify the fault is removed P5. Observe occupational health and safety precautions at all times. P6. Follow Repair manual for repairing indicator light unit of the vehicle	K1. Use of multi-meter, Flats & Phillips Screw Drivers, Test Lamp, Amery Paper, spanner K2. methods and procedures of repairing faults in indicator light unit K3. techniques for inspecting and verifying the repair of indicator light unit K4. Specific safety precautions and guidelines. K5. Guidelines, procedures and policies of the organization. K6. Read and interpret repair manual.	Multi-meter, Flats & Phillips Screw Drivers, Test Lamp, spanner, Amery Paper (for cleaning rusted points).
B5: Replace Light Bulbs of the Vehicle.	P1. Select proper tools and equipment according to the job requirement P2. Follow the instructions of repair manual for	Traineemust be able to know and understand: K1. Use of Phillips Type Screw Driver, Flat Type Screw Driver, spanner K2. Classification of bulbs (Volts and Watts)	Phillips Type Screw Driver, Flat Type Screw Driver, spanner

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
	the replacement of faulted light bulbs P3. Communicate to the client if the replacement of light bulbs is required P4. Follow Repair manual for replacement of light bulbs P5. Observe occupational health and safety precautions at all times.	K3. Read and interpret repair manual. K4. specific safety precautions and guidelines K5. Organizational standard operating procedures (SOPs)	
B6: Allign the Head Lights of the Vehicle.	TraineeMust be able to: P1. Select proper tools and equipment according to the repair manual P2.adopt a method for adjusting head lights without causing damage to them P3. Inspect and verify the focus of head lights according to the repair manual P4. Observe occupational and machine safety at all times	Traineemust be able to know and understand: K1. Use of Phillips screw Driver, Head light Aligner (Special Service Tools SST) K2. Read and interpret repair manual. K3. Techniques and procedure of using headlight aligner (SST) K4. specific safety precautions and guidelines K5. Organizational standard operating procedures (SOPs)	Phillips screw Driver, Head light Aligner (SST), measuring tape

C: Test Battery Performance

Overview: This Competency Standard identifies the competencies required to test the battery performance of a vehicle by Auto Electrician in accordance with the organization's approved guidelines and procedures. Trainee will be expected to apply different tests including inspection of electrolyte and terminals, measuring the specific gravity, checking the level of distilled water and recharging the battery in order to enhance the performance of the battery of the vehicle. Trainee's underpinning knowledge regarding tools, techniques, methods and procedures for testing battery performance will be sufficient to provide Trainee the basis for his / her work.

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
C1: Remove Battery from the Vehicle	P1. Select proper tools and equipment according to the repair manual P2. Adopt a proper method for removing battery from the vehicle using repair manual P3. Disconnect terminals of the battery carefully. P4. Observe occupational health and safety precautions at all the times.	K1. Use of Pliers and Ring Spanner K2. Read and interpret repair manual K3. Techniques for removing battery K4. Specific safety precautions and guidelines	Pliers, Ring Spanner, and Silicon Gloves.
C2:Inspect Electrolyte and Terminals of Battery	P1. Select proper tools and equipment according to the repair manual P2. Adopt a proper method for inspecting battery electrolyte and terminals using repair manual P3. Report faults and possible solutions to client. P4. Observe occupational health and safety precautions at all the times.	K1. Use of Hydro meter and Battery Tester K2. Read and interpret repair manual K3. Techniques for inspecting and verifying faults in the battery K4. Standard gravity of electrolytes K5. Specific safety precautions and guidelines K6. organizational reporting procedures	Hydro meter, Battery Tester, Amery paper, Goggles and Silicon Gloves.

Unit of	Performance Criteria	Knowledge	Tools & Equipment
Competency			
C3:Check the Specific Gravity of the	TraineeMust be able to:	Traineemust be able to know and understand:	Hydrometer, Silicon Gloves.
electrolytes	P1. Select proper tools and equipment according	K1. Use of Hydrometer	
	to the repair manual	K2. Standard gravity of electrolytes	
	P2. Adopt a proper method for checking specific	K3. read and interpret repair manual	
	gravity of battery using repair manual	K4. personal health and safety measures	
	P3. Observe occupational health and safety precautions at all the times.		
	precautions at all the times.		
C4:Clean Terminals of	TraineeMust be able to:	Traineemust be able to know and understand:	Contact spray(WD40),
the Battery			Amery paper, spanner
	P1.Select proper tools according to the repair	K1. Use of contact Spray and Amery paper for	
	manual	cleaning	
	P2. adopt a proper technique for cleaning	K2. Read and interpret repair manual	
	terminals	K3. Personal health and safety measures.	
	P3: Observe personal health and safety at all times		
C5: Top up battery cells with distilled	TraineeMust be able to:	Traineemust be able to know and understand:	Hydro meter, Silicon Gloves
water	P1. Adopt a proper method for topping up the	K1. Use of hydrometer	
	battery cells with distilled water	K2. Upper and lower levels of battery	
	P2. carry out top up according to the repair	electrolytes.	
	manual's guidelines	K3. Personal health and safety measures	
	P3. Observe personal health and safety at all		
	times		
C6: Recharge the	TraineeMust be able to:	Traineemust be able to know and understand:	Battery charger, Multi-
Battery			meter, Silicon Gloves
	P1. Select proper tools and equipment according	K1. Techniques and procedures to usebattery	
	to the job requirement	charger	
	P2.select a proper method for recharging from	K2.Read and interpret repair manual	
	the repair manual	K3. Personal and machine safety	

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
	P3. Observe personal health and safety at all times P4. set the amperes of tanger (Battery Charger) according to battery specifications P5. connect battery terminals with the battery tanger/charger according to the procedure	K4. procedures for setting the amperes of tanger K5. method of connecting battery terminals with the tanger	
C7: Test load of the battery	P1. Select proper tools and methods for calculated load of the battery P2. Test battery performance through battery analyzer. P3. Measure battery charging with the help of multi-meter to analyze the volts.	Traineemust be able to know and understand: K1. Use of Battery analyzer and multi-meter K2.method of calculating Battery load. K3. Values of Charge, recharge and discharge. K4: Personal health and safety measures	Battery Analyzer, multi- meter, Silicon Gloves
C8: Install Battery in the Vehicle	P1. Wash Battery bracket and terminals to remove sulphur and rust P2. Re-assemble battery in bracket. P3. Install the positive (+) and negative (-) terminals and tight the lead. P4: follow repair manual's instructions for installation of battery P5. Start the car and check the performance.	Traineemust be able to know and understand: K1. Purpose of washing battery bracket and terminals K2: procedure of installation of battery K3: read and interpret repair manual	Pliers, Ring spanner, Silicon Gloves.

D: Install and Repair Starting System of Vehicle

Overview:This Competency Standard identifies the competencies required to Install and Repair Starting System of Vehicle by Auto Electrician in accordance with the organization's approved guidelines and procedures. Trainee will be expected to identify starting system's common problems and to figure out possible solutions, either by repairing or replacing the parts of the starting system of the vehicle. Trainee's underpinning knowledge regarding tools, techniques, methods and procedures for installation and repairing starting system of a vehicle will be sufficient to provide you the basis for his / her work.

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
D1: Diagnose faults in Starting system of vehicle	P1. Carry out tests on following to determine faults:	K1. Using multi-meter and test lamp. K2. Components and functions of lighting system. K3. Different types faults in lighting system of vehicles. K4. Techniques and procedures of diagnosing faults in lighting system. K5. Specific safety precautions and guidelines. K6. Reporting procedures of faults and possible repair actions. K7. Guidelines, procedures and policies of the organization. K8. Read and interpret repair manual.	Multi-meter, scanner, Tool kit (Spanner set, Screw driver, Pliers), Tester, Fuel pressure gauge.

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
	starting system Check the cranking /self P7. Report the diagnose fault to the concerned department.		
D2: Repair Starter Motorof Vehicle	P1. Select tools and equipment according to job requirement. P2. Repair faults in the starter motor,as diagnosed, according to procedures. P3. Adopt a method for repairing starter motor without causing damage P4. inspect and verify the fault is removed P5. Observe occupational health and safety precautions at all times. P6. Follow Repair manual for repairing starter motor of the vehicle	Traineemust be able to know and understand: K1. use of toolkit and repair manual K2. procedure of repairing faults in starter motor K3. safety precautions for dismantling and assembling starter motor K4. method of measuring resistance of starter motor components .	Screw driver and pliers Spanner Set, Socket SetRepair manual, soldering iron, Star Allen Key, Allan Key, Jumper Wire, Soldering wire, paste,Multi-meter and Vernier caliper, Screw Drivers Set, Pliers Set, Test Lamp
D3: Install the starter motor in the Vehicle	P1. Select relevant tools and methods for installation of starter motor in the vehicle. P2. Reconnect the wiring and connectors according to repair manual. P3. Tighten the bolts of starter motor to specified torque. P4. Ensure the fault is removed and starter motor is functioning properly.	K1. Procedure for installation of starter motor in the vehicle. K2. Guidelines and procedures of repair manual of vehicles. K3. Importance of tightening the bolts at specified torque. K4. Method of connecting wires carefully.	Screw driver and pliers Spanner Set, Socket Set Repair manual, soldering iron, Star Allen Key, Allan Key, Jumper Wire, Soldering wire, paste, Multi- meter and Vernier caliper, Screw Drivers Set, Pliers Set, Test Lamp

E: Install and Repair Charging System of Vehicle

Overview:This Competency Standard identifies the competencies required toinstall and Repair Charging System of Vehicle byAuto Electrician in accordance with the organization's approved guidelines and procedures. Trainee will be expected toidentify chargingsystem's common problems and to figure out possible solutions, either by repairing or replacing the parts of the charging system of the vehicle. Trainee'sunderpinning knowledge regarding tools, techniques, methods and procedures for installation and repairing charging system of a vehicle will be sufficient to provide Trainee the basis for his / her work.

Unit of	Performance Criteria	Knowledge	Tools & Equipment
E1: Diagnose faults in Charging system of vehicle	 TraineeMust be able to: P1. Carry out tests on following to determine faults: Check battery warning light Alternator output voltage and ampere Check tension of belt P2. Use proper tooling and techniques to perform diagnostic tests. P3. Adopt a method for diagnosing faults in charging system without causing damage. P4. Identify faults and determine repair actions to relevant person. P5. Carry out tests according to guidelines and organization's procedures/policies. P6. Follow Repair manual for diagnosing fault in charging system P7. Report the diagnose fault to the concerned department. 	 K1. Method of using multi-meter. K2. Components and functions of charging system of vehicle. K3. Different types faults in charging system of vehicles. K4. Techniques and procedures of diagnosing faults in charging system. K5. Specific safety precautions and guidelines. K6. Reporting procedures of faults and possible repair actions. K7. Guidelines, procedures and policies of the organization. K8. Read and interpret repair manual. 	Multi-meter, Scanner Tool kit ,Spanner set, Screw driver, Pliers,Tester.

Unit of	Performance Criteria	Knowledge	Tools & Equipment
Competency			
E2. Replace Faulty	TraineeMust be able to:	Traineemust be able to know and understand:	Multi-meter, Vernier
Components of			caliper, spanners, sockets.
Alternator	P1. Select relevant tools and method for the job.	K1. Method of using tools and equipment for	
	P2. Follow repair manual in replacing the faulty	replacing components of alternator.	
	components of alternator.	K2. Procedure of dismantling and assembling	
	P3. Dismantle components of alternator	the components of alternator.	
	according to repair manual. P4. Check resistance of Integrated Circuit (IC)	K3. Procedure and methods for replacing different components of alternator	
	with multi-meter.	according to repair manual.	
	P5. Replace faulty components (bearings, stator,	K4. Method of checking resistance of ICwith	
	carbon brushes, rotor, rectifier, compotator,	multi-meter.	
	IC regulator, alternator shaft gear etc)	K5. Safety precautions and guidelines.	
	according to procedure.	,,	
	P6. Assemble components of alternator		
	according to repair manual.		
E3. Adjust Tension of	TraineeMust be able to:	Traineemust be able to know and understand:	Special Services Tools (SST),
Fan Belt			Spanners, Socket Set,
	P1. Select Special Service Tool (SST) for adjusting	K1. Functions and method of using special	Hammer.
	tension of fan belt.	services tools.	
	P2. Inspect fan belt to identify cracks and	K2. Procedure of replacing fan belt safely.	
	replace it.	K3. Method and techniques for adjusting	
	P3. Adopt method for adjusting tension of fan	tension of fan belt.	
	belt according to repair manual.	K4. Safety precautions and guidelines.	
	P4. Observe safety precautions and guidelines at all times.	K5. Procedure of checking tension of fan belt using SST.	
	P5. Check tension of fan belt using SST and	K6. Specifications for tension of fan belts	
	verify the tension of belt with specifications mentioned in repair manual.	according to repair manual.	

F: Repair Electrical Accessories of Vehicle

Overview: This Competency Standard identifies the competencies required to Repair Electrical Accessories of Vehicle by Auto Electrician in accordance with the organization's approved guidelines and procedures. Trainee will be expected toidentify faults in the electrical accessories of vehicle and figure out possible solutions, either by repairing or replacing the parts according to the requirement. Trainee's underpinning knowledge regarding tools, techniques, methods and procedures for installation and repairing/replacing electrical accessories of a vehicle will be sufficient to provide Trainee the basis for his / her work.

Unit of Competency	Performance Criteria	Knowledge	Tools & Equipment
F1: Diagnose faults in ElectricalAccessories of Vehicle	P1. Carry out tests on following to determine faults: Power Windows Radio Antenna Cigarette Lighter Air Conditioner Fog Lights Defogger Centre Door Locking System Sun Roof Wiper Motor Horn Navigation/stereo System P2. Use proper tooling and techniques to perform diagnostic tests. P3. Adopt a method for diagnosing faults in electrical accessories without causing damage.	 K1. Method of using multi-meter. K2. Components and functions of different electrical accessories in vehicle. K3. Types of faults in different electricalaccessories in vehicle. K4. Techniques and procedures of diagnosing faults in electrical accessories. K5. Safety precautions and guidelines. K6. Reporting procedures of faults and possible repair actions. K7. Guidelines, procedures and policies of the organization. K8. Read and interpret repair manual. 	Multi-meter, scanner, Tool kit (Spanner set, Screw driver, Pliers), Socket Set, Tester, Repair Manual.

Unit of	Performance Criteria	Knowledge	Tools & Equipment
Competency			
	 P4. Identify faults and determine repair actions to relevant person. P5. Carry out tests according to guidelines and organization's procedures / policies. P6. Follow Repair manual for diagnosing fault in accessories. P7. Report the diagnosed fault to the concerned department. 		
F2. Repair or Replace Electrical Accessories in Vehicle	 P1. Select relevant tools and method for the job. P2. Follow repair manual in replacing or repairing the faulty electricalaccessories in vehicle. P3. Dismantle electrical accessories from vehicle according to manufacturer's manual. P4. Replace faulty electrical accessories(defogger, wiper motor, radio antenna, motor of sun-roof, horn etc) according to procedure. P5. Repair faulty electrical accessories (air conditioner, power window, cigarette lighter, center door locking system, navigation system etc.) according to procedure. P6. Check and verify the electrical accessory installed, after repairing or replacing, is functioning properly. 	 K1. Read and interpret repair manual and manufacturer's instructions. K2. Procedure of dismantling and assembling of electrical accessories from vehicle. K3. Procedures for replacing accessories (defogger, wiper motor, radio antenna, motor of sun-roof, horn etc.). K4. Procedure for repairing of accessories (air conditioner, power window, cigarette lighter, center door locking system, navigation system etc.). K5. Safety precautions and guidelines. 	Multi-meter, scanner, Tool kit (Spanner set, Screw driver, Pliers), Socket Set, Tester, Repair Manual

List of tools, Equipment& Machinery

Sr. No.	Items
1.	Ring spanner set
2.	Philips Screwdrivers set
3.	Test lamp
4.	Head light alignment equipment
5.	Hammer
6.	Wire stripper
7.	Soldering iron
8.	Soldering lead
9.	Flux
10.	Multimeter
11.	Cells tester
12.	Hydrometer
13.	Battery charger.
14.	Battery cleaning kit
15.	Thermometer,
16.	Specific gravity chart
17.	Dwell angle Meter
18.	Spark plug cleaner Condenser tester Distributor tester
19.	Spring tension checking meter
20.	Bearing puller
21.	Torque wrench
22.	Tachometer
23.	Armature glower
24.	Mini hydraulic press machine.
25.	Ammeter
26.	Voltmeter
27.	Filler gauge
28.	Rectifier end

	1 =
29.	Frame
30.	Puller
31.	Vernier caliper
32.	Repair Manual
33.	Pliers
34.	Socket Set
35.	Scanner
38.	Fuel pressure gauge
39.	Paste
40.	Battery Analyzer
41.	Amery Paper
42.	Head Light Aligner (SST)
43.	Safety goggles
44.	Safety Shoes
45.	Safety Helmet
46.	Silicon Gloves
47.	Safety Covers
48.	Fire Extinguisher
49.	First Aid Box

National Vocational and Technical Training Commission (NAVTTC)

- Sth Floor Evacuee Trust Complex Sector F-5/1, Islamabad.
- **%** +92 51 9044 04
- 🖄 info@navttc.org
- 🕏 www.navttc.org